

CITY of ELGIN

COUNCIL MINUTES FOR JUNE 11, 1996

COUNCILORS PRESENT-

Kevin Cooper
Pat McMullen
Rick Smith
Greg Dyer
Berta Churchill

See pg 4

ABSENT-

Randy McKone- Mayor
John Stover

Call to Order

The meeting was called to order at 7 pm by Council President Kevin Cooper.

Approval of Minutes

The President called for approval of the minutes of the meeting of May 14, 1996. Councilor Churchill moved to approve the minutes of May 14, 1996 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Supervisors Reports

The President called for the supervisors reports.

Police-

Chief Sibley reported that the billboard speed trailer was in town and would be placed around on various streets for the next several days. He asked the Council to consider a merit increase for Officer Weaver, as he had been removed from probation. It has been the practice of the Council to award Officers with an increase at the end of probation. There was a discussion regarding the increases to be granted at the beginning of the next fiscal year, and how an increase for Officer Weaver now, would relate to next year's increases. Chief Sibley noted that giving a merit increase now, the Council would only need to consider a cost of living increase on July 1.

After discussion Councilor Churchill moved to give a merit increase now and cost of living in July, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

(Note: the COPS Fast grant states that the candidate would receive a merit increase of \$0.65 at the end of the 1st year, and a cost of living of 4%. The current wage is 9.86; thus the wage will be \$10.51 now and 10.93 with 4% added as cost of living in July)

Chief Sibley also noted that the graffiti on Cedar Street bridge needed to be painted over before RiverFest on Saturday.

Public works- Kyle Boylen; Absent, no report.

Library- Sandra Good; Absent, written report submitted.

Fire- Chief McDonald; Absent, no report.

Ambulance-

Merle Laci presented a proposal for the purchase of an ambulance to the Council. After reviewing the available ambulances, the EMTs have agreed that they would like to purchase a MedTec ambulance from Pacific Emergency Vehicles, Inc. Mr. Laci presented a letter to the Council explaining the reasons for their choice. With all of the additions and equipment that they would like, the price is \$77,920. The base price without additional equipment and standard construction is \$69,280.

Mist-Birkenfeld Rural Fire Protection District has awarded a bid to Pacific Emergency Vehicles, Inc. for a MedTec ambulance, on an open bid. The City can, therefore, purchase off of their bid without having to go through its own bid process.

Councilor Dyer moved to proceed with the purchase of a MedTec Ambulance, as specified by the EMT's request, from Pacific Emergency Vehicles, Inc., with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Municipal Court- Ralph Howell; Absent, written report submitted.

Recorder/Administrator-

Joe Garlitz informed the Council of the action by EOSC, Regional Service Institute, to get a fiber optic POP (point of presence) for the County. He also informed the Council that Strickland has offered to decorate the City Hall landscaping with red rock. He has suggested placing rock around the building and along the slope next to the sidewalk in front of the building for \$350. After discussion, Councilor Smith moved to increase the landscaping budget by \$300 to be used to decorate with rock, against the building, and with ground cover shrubs along the slope next to the sidewalk, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Citizens to Speak

Annabelle Horrell, representing the Elgin Food Bank, presented a site plan for placing the Food Bank store on PGG property at 10th and Baltimore. The Food Bank plans to move the old Assembly of God church building from Alder and set it up at 10th and Baltimore. The property is zoned Central Business, thus the store use is an outright use. However, the zoning ordinance requires a site plan review by the Council for commercial development. The site plan calls for leasing a parcel 100 feet by 100 feet immediately adjacent to 10th and Baltimore. The Building would be set up with the store front facing Baltimore. Off-street parking will be provided on the east and west sides of the building. Power, water and sewer services are available on the adjacent streets. Councilor Smith moved to approve the site plan as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Jesse McDonald was present representing Elgin 2010. Elgin 2010 is requesting disbursement of the remaining funds (\$5,850) budgeted for Elgin 2010, to be used as a match for the grant writing/technical assistance portion of the RIF grant application being submitted by the City. Councilor Cooper noted that though the funds were budgeted for Elgin 2010 activities, the City Council retained the authority to oversee disbursement of the funds. After discussion regarding the intent to use these funds for grant writing/technical support, Councilor Smith moved to release the balance of the Elgin 2010 budgeted monies for use as match in the grant application as noted, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Committee Reports

The President then called for the committee reports.

Administration: Councilors McMullen and Churchill reported that they had reviewed the bills.

Public Works: Councilors Smith and Dyer; no report.

Councilor Smith noted that there was a possible conflict in scheduling vacations and chip-seal work. It was noted that the chip-seal scheduling was out of the City's control. Councilor Smith also asked about the method of scheduling water and sewer taps. Mr. Garlitz noted that some patrons had asked for a specific date for an installation, it is next to impossible to give a date specific. The primary reason for this is that providing new services for undeveloped lots is a low priority compared to maintaining existing water, sewer and street services, the primary responsibility of the department. New taps are made as time permits, but any need of the existing services precedes a new tap. It was also noted that in a situation where a job will take a week or two, that job might be interrupted to do a quick job. This of course delays the long job. The trade-off is to delay a two week job by 2 days rather than delay a 2 day job by two weeks.

Individuals can hire their own contractor to open access to a service tap provided the public works director gives his permission. However, there are very few local excavators who have the experience to dig in an area with underground utilities. Allowing just any backhoe operator to dig in the public right-of-way has cost the department more time than it has saved.

Public Safety: Councilor Cooper noted that there were some procedural or policy conflicts between the Municipal Court Judge and the Police Chief. The Council requested that the Judge and the Chief be requested to meet in executive session with the Council at the next regular meeting of the Council, July 9.

Old Business

Ordinance 107 accepting the report for Improvement District on Alder Street was presented for the 2nd reading. With no additional comments from the property owners, Councilor Smith moved to adopt Ordinance 107 as read, assessing properties at the rate of \$2.60 per frontage-foot, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Ordinance 108 accepting the report for Improvement District on 4th/5th Avenues was presented for the 2nd reading. It was noted that four properties; tax lots 1N39E 15 #s DA3500, DA5400, DA5600 and 1200 have reduced development capacity and thus a reduced benefit for the chip-seal project. Reductions of the benefited frontages for these lot were recommended. After discussion, Councilor Smith moved to adopt Ordinance 108 as read, assessing properties at the rate of \$2.60 per frontage-foot, and reducing the assessed frontage of lots as follows: 1N39E 15; # DA3500 to 110 feet, # DA5400 to 100 feet, # DA5600 to 180 feet and # 1200 to 156 feet. Councilor McMullen was second to the motion. The vote was unanimous for approval, motion carried.

Ordinance 109 establishing general language provisions for ordinances of the City of Elgin was presented for the 2nd reading. Councilor Churchill moved to adopt ordinance 109 as read, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Ordinance 110 prescribing penalties for ordinance violations where no other penalties are provided was presented for the 2nd reading. Councilor Churchill moved to adopt ordinance 110 as read, with Councilor Smith as second. The vote was four for approval, with Councilor Dyer voting in opposition, motion carried. The ordinance sets the maximum penalty for conviction of a misdemeanor to \$1,000 and for an infraction to \$100. Councilor Dyer stated he thought the penalties were too high.

Ordinance 111 adopting the "Elgin Municipal Code" was presented for the 2nd reading. Councilor Smith moved to adopt ordinance 111 as read, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

At its last meeting, the Council adopted ordinance 105 setting a 20 mph Speed limit on all local streets. ODoT Highway personnel informed the City that contrary to the Police Department's recommendation, ORS does not allow a city to permanently reduce speeds from the State standard. Reductions are allowed temporarily for special conditions and possibly permanently through a State review board. The ODoT personnel suggested citing drivers for basic rule violations on streets where the conditions made travel at 25 mph unsafe. After discussion, it was the consensus of the Council that the school zones and play ground areas would be posted at 20 miles per hour, and the Police Department would be encouraged to cite drivers under the basic rule where 25 mph was too fast for the public safety.

In April the City Council approved the City to be the grant applicant for RIF funds to develop Hunaha park. Elgin 2010 has prepared a grant for Rural Investment Funds to develop Hunaha park. The grant was presented to the Council for approval. The grant requests approximately \$78,000 of RIF funds and specifies matching local monies for grant writing and technical assistance to obtain construction financing. After discussion Councilor Smith moved to approve the grant for submission, with \$2,000 from the general fund to be allocated as a match for technical support and \$1,000 for legal fees and permits. Councilor McMullen was second to the motion. The vote was unanimous for approval, motion carried.

Resolution 1009 selecting a contractor for designing and installation of a control system for Wells 2 & 3 was presented. Gordon's Electric of Pendleton has presented a proposal to install the control system for \$37,732.

Howard Perry reviewed the proposal. He recommend that the Council authorize Gordon's Electric to proceed with shop drawings and control design. The City's engineer can then review the drawings and design and make a complete review before authorizing construction and installation.

After discussion Councilor Smith moved to approve resolution 1009 selecting Gordon's Electric of Pendleton to install a control system for Wells 2 & 3, with the provision that Gordon's is authorized to prepare shop drawings and control design to be reviewed by the City's engineer prior to authorizing construction. Councilor McMullen was second to the motion. The vote was unanimous for approval, motion carried.

New Business

Linda Carter, CASA program coordinator, is requesting support from the City in the amount of \$250. The City made a contribution to the program last year. After discussion Councilor Smith moved to give the CASA program \$250 for next fiscal year, with Councilor Dyer as second. The vote was unanimous for approval, motion carried.

Resolution 1010 creating a local improvement district on North 6th Avenue was presented. The resolution calls for notification and a hearing in this matter on June 18 at 7:00 pm. The notices have been sent to meet the notification time requirements. Councilor Smith moved to approve resolution 1010 as presented, with Councilor Dyer as second. The vote was unanimous for approval, motion carried.

Resolution 1011 electing to receive State shared revenues was presented. Councilor Smith moved to approve resolution 1011 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

County Commissioner Savage has contacted the City regarding a proposal to do a bicycle/pedestrian path project in Elgin. The County is pursuing funds that would be provided for the project. After discussion with reference to the draft bicycle pedestrian plan, it was agreed that a project on 10th Street would be the most desirable. Councilor Smith moved to advise the County that the Council supports a project on 10th street from Highway 204, north as far as possible toward Hartford, with Councilor Dyer as second. The vote was unanimous for approval, motion carried.

Correspondence the following correspondence was noted:

NEOHA regarding proposed improvements notice, no action.

EOSC requesting support for EPICC (Eastern Portable Instructional Computer Classroom). Consensus of the Council was to write a letter of support.

CCIS regarding another refund of premiums; no action.

LGPI making a proposal for a wage study/pay plan. The proposal is for approximately \$4,000 to do a wage study and recommend a pay plan. After discussion, this matter was tabled.

Good of the Order

Councilor Churchill moved to approve the bills as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor Smith moved to adjourn, with Councilor Dyer as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

